

## 2023 KFresh, the Kinnelon Borough Farmers Market Applicant Checklist

### Forms available on the KFresh.Market website:

- Review and sign KFresh, Kinnelon Borough Farmers Market **Regulations Agreement**. Email page 3 to [kinnelonfarmersmarket@gmail.com](mailto:kinnelonfarmersmarket@gmail.com).
- Complete and sign KFresh, Kinnelon Borough Farmers Market **Application** (including a complete list of products you propose to sell). Email to [kinnelonfarmersmarket@gmail.com](mailto:kinnelonfarmersmarket@gmail.com).
- **Certificate of Liability Insurance** – Refer to SAMPLE of completed Certificate of Liability Insurance on the KFresh.Market website. (Note required wording in lower left 2 boxes of COI form.) Email to [kinnelonfarmersmarket@gmail.com](mailto:kinnelonfarmersmarket@gmail.com).
- **Vendor fee is \$100** for full season vendors (17 weeks) payable to the “**Borough of Kinnelon.**” **Food Truck fee is \$20 per market appearance.**

Upon email acceptance by the Kinnelon Farmers Market Committee, a Borough of Kinnelon Acceptance Letter and Kinnelon Health Department Universal License Application will be sent via email. Please include the Acceptance Letter with the Health License Application. (only for vendors requiring a health license)

- Complete the **Kinnelon Health Department Universal License Application** with \$50 check *payable to “Pequannock Township,”* and a copy of the *Kinnelon Borough Farmers Market acceptance letter* and mail to: 530 Turnpike, Pompton Plains, NJ 07444 (completed and signed).

Any on-site food preparation with propane use requires completion of a Fire Permit Application available on the KFresh.Market website.

- **Kinnelon Borough Fire Permit Application** with \$54 check *payable to the “Borough of Kinnelon,”* mailed to 130 Kinnelon Road, Kinnelon, NJ 07405.

Questions? Contact Doug: Email: [kinnelonfarmersmarket@gmail.com](mailto:kinnelonfarmersmarket@gmail.com)